

**HEAD OFFICE**

303 Church Street  
 Private Bag X 44  
 MOGWADI 0715  
 Telephone : (015) 501 0243/4  
 Fax no : (015) 501 0419  
 E-mail: info@molemole.gov.za



## Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
 MOREBENG 0810  
 Telephone : (015) 397 4333 / (015) 397 4  
 Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

Enquiries: **Ralephenya T.D**

Reference: **FIN: 8/1/02**

01<sup>st</sup> July 2020

### REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) FOR THE ANALYSIS, REVIEW AND DEVELOPMENT OF THE ALTERNATIVE FREE BASIC SERVICE DATABASE WITHIN THE JURISTITION OF THE MUNICIPALITY.

#### 1. Specification

Description	Amount
THE ANALYSIS, REVIEW AND DEVELOPMENT OF THE ALTERNATIVE FREE BASIC SERVICE DATABASE WITHIN THE JURISTITION OF THE MUNICIPALITY.	
Subtotal	
V.A.T @ 15 %	
Total cost (Including V.A.T)	

The following documentation should be attached to the quotations:

- Central Supplier Database (CSD) summary report( last verified between the date of advert and the closing date)
- A fully completed and signed declaration of interest form which is downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)
- A fully completed and signed MBD 9 form also downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)
- Include in the quotation, the Master Registration Number or Tax compliance status pin [or recent printed copy of tax clearance certificate]
- Certified **COPY** BBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)

***N.B. Failure to attach the above documents will disqualify the bidder from further evaluation***

**Vision: A developmental people driven organization that serves its people"**

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

### **Stage 1: Evaluation on functionality**

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBEE).


Criteria	Weights	Applicable values
Proof of relevant experience in data cleansing projects at least a minimum of one (1) and maximum of four (4) appointment letters/Orders with contactable references on Client's company letterhead. <b>Attach a maximum of four (04) projects only.</b>	35	Average = 2 Good = 3
Completed traceable data cleansing projects on Municipalities uses SOLAR or VENUS. Attached 4 appointment letters/Orders with contactable references on Client's company letterhead. <b>Attach a maximum of four (04) projects only</b>	35	Very good = 4 Excellent = 5
Attach related experience in customer affordability assessment systems. At least a minimum of one and maximum of two appointment letters/orders with contactable references on client letterhead. <b>Attach a maximum of two (02) projects only</b>	30	
<b>Total</b>	<b>100</b>	

**The following conditions will apply:**

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be affected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000, BBBEEA of 2003 and Preferential Procurement Regulation of 2017
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Mr. Nkanga SA at 015 501 2316/17** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **08<sup>th</sup> July 2020 at 11h00**, clearly marked **"THE ANALYSIS, REVIEW AND DEVELOPMENT OF THE ALTERNATIVE FREE BASIC SERVICE DATABASE WITHIN THE JURISTICATION OF THE MUNICIPALITY"**.

"No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.

  
**Mr. Mosena M.L**  
**Municipal Manager**  
Ref-FIN: 8/1/02

**Vision: A developmental people driven organization that serves its people"**

**Mission: To provide essential and sustainable services in an efficient and effective manner.**